

**MINUTES**  
**OHIO COMMUNITY GRADE SCHOOL**  
**BOARD OF EDUCATION DISTRICT #17**

**A**

The regular meeting of the Board of Education of the Ohio Grade School District #17 was held on Tuesday, August 26, 2025 District Office.

**I CALL TO ORDER**

The meeting was called to order at 6:05 P.M.

**1.1 Roll Call**

**Grade School Board members present:** Fitzpatrick, Gonigam, Albrecht, Hull, Walker

**Grade School Board members not present:** Reuter, Piper

**Administrator present:** Superintendent Donnelly, Principal Wilt

**Board Recording Secretary present:** Kelly Becker

**Other attendees:** Megan Hellrung

**1.2 Approval of Agenda**

Motion made by Albrecht, second by Walker, to approve the agenda as presented.

The vote was unanimous. Motion Carried.

**II. CONSENT ITEMS IN ENCLOSED IN PACKET**

2.1 Approval of Minutes from July 22, 2025 Regular Meeting.

2.2 Approved Treasurer's and Activity Account Reports for July.

2.3 Approval of Payment of July Bills which were (\$52,551.80) prepared 08/19/2025 at 11:26 AM, additional bill (\$3,458.00) prepared on 8/26/25 at 11:27 and Payroll (\$103,247.54).

Motion made by Walker, second by Gonigam to approve consent items in packet as presented.

Roll call; Yes; Gonigam, Albrecht, Hull, Walker, Fitzpatrick

Nay: none. Motion Carried.

**III. PUBLIC SESSION**

None

**IV. OLD/NEW BUSINESS**

None

**V. PRINCIPAL REPORT**

5.1 Back to School Update - Back to School Night was held, August 11th from 5:00-6:00. We had a great turnout and are excited to welcome back all of our students and staff. Thanks to all our staff who work hard to get everything ready for this night and also to Midland Bank for supplying our dinner and drinks for our students and family.

5.2 Sports Update: Girl's Volleyball - 8 girls out. The first game was 8/19. They are having a great season.

## **VI. SUPERINTENDENT'S REPORT**

- 6.1 Enrollment: Pre-K thru 8: 86 HS: 19 Total: 105
- 6.2 Building Project Update: The majority of the Library/STEAM space renovation is complete. Permanent doors, white boards, and tack boards are expected to arrive and be installed before the end of August. The staff and students are enjoying this updated space. We are working to get all the books put back on the shelves.
- 6.3 Ten Year Safety Survey: Mrs. Donnelly met with our architect Scott Johnson on August 25th to review the results of our required ten year safety survey. Scott will present to the Board during our September 16, 2025 meeting.
- 6.4 Maintenance Grant FY 2026 School Maintenance Project Grant (SMPG): The SMPG is anticipated to be available again for FY 2026. SMPG is a dollar-for-dollar state matching grant program that will provide awards of up to \$50,000 exclusively for the maintenance or upkeep of buildings or structures for educational purposes. We are currently exploring potential projects for Summer 2026.
- 6.5 Staffing Update: Our new custodian and potential bus driver, Tina Strasma, gave her resignation on August 19, 2025 and effective August 19, 2025. Nancy Neuhalfen and Michelle Carr are willing to help with custodial work until we can find a replacement. We are also still looking for bus drivers. We have been actively interviewing for the full time custodial position. We have offered it to someone and he has accepted. The starting date for him should be 9/15.

## **VII. CLOSED SESSION**

There was no need to go into the Closed Session.

## **VIII. ACTION ITEMS**

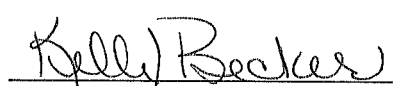
- 8.1 Motion by Walker, seconded by Gonigam to accept the resignation of Tina Strasma effective 8/19/25.  
The vote was unanimous. Motion carried.
- 8.2 Motion by Hull, seconded by Walker to approve Qualified Evaluators. (Donnelly & Wilt).  
The vote was unanimous. Motion carried.
- 8.3 Motion by Albrecht, seconded by Gonigam to approve the second and final reading of Policy Manual Updates for June 2025 #119.  
The vote was unanimous. Motion carried.
- 8.4 Motion by Walker, seconded by Gonigam to accept the resignation of Sarah Hansen as a Middle School Sponsor.  
The vote was unanimous. Motion carried.
- 8.5 Motion by Hull, seconded by Walker to approve the FY26 Budget as reviewed in the Budget Hearing.  
Roll call: yeas: Albrecht, Hull, Walker, Gonigam, Fitzpatrick  
Nay: none. Motion carried

- 8.6 Motion by Walker, seconded by Hull to approve the Resolution Authorizing a Permanent Interfund Transfer for Debt Services (\$88,000 from the Educational Fund to Debt Services).  
Roll call: yeas: Hull, Walker, Gonigam, Fitzpatrick, Albrecht  
Nay: none. Motion carried
- 8.7 Motion by Walker, seconded by Hull to approve Contract Services with Quintech Inc.  
Roll call: yeas: Walker, Gonigam, Fitzpatrick, Albrecht, Hull  
Nay: none. Motion carried
- 8.8 Motion by Walker, second by Albrecht to approve Kathy Johnson as Middle School Sponsor.  
Roll call: yeas: Gonigam, Fitzpatrick, Albrecht, Hull, Walker  
Nay: none. Motion carried
- 8.9 Motion by Hull seconded by Walker to approve paraprofessional/food service/sub custodian contract with Nancy Neuhalfen for the 2025-2026 school year.  
Roll call: yeas: Fitzpatrick, Albrecht, Hull, Walker, Gonigam,  
Nay: none. Motion carried

**IX. ADJOURNMENT**

- 9.1 Motion by Hull, seconded by Walker to adjourn this meeting at 6:30 PM. The vote was unanimous, whereupon the meeting was declared adjourned. The next Regular meeting will be held on **Tuesday, September 16, 2025, 6:00 PM** in the District Office.

  
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Rachael Fitzpatrick  
President

  
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Kelly Becker  
Secretary